



Willow Volunteer Intern Opportunities

Objective

From time to time Willow is able to offer internship opportunities that will provide the successful candidate(s) meaningful work experience through involvement in specific projects and/or the general operational life of the charity.

We aim to provide valuable work experience for aspiring professionals who are keen to work within a voluntary sector organisation.

Project Supervisor

Managers within Willow's teams running major partnerships and events, developing income in philanthropy and community fundraising and marketing and communicating Willow's activities and services in print and digital media.

What is involved?

You will operate in one or more of Willow's teams providing support in fundraising, marketing or communications. Intern roles at Willow are not a means of getting routine tasks done effectively and efficiently; rather they provide genuine opportunities for introduction to a professional charity environment, to learn and apply practical skills and to support the provision of special days. Willow's fundraising, marketing and communications and events are successful and exciting and involve engagement with the wide range of high profile and inspiring people who support the charity.

How will you benefit?

You will work with a range of high quality Willow professionals and will undertake meaningful roles in support of Special Days. Willow is a charity that operates with a much higher profile than might be expected, and in turn its Special Days have far greater impact than might be imagined. You will have the opportunity to gain direct experience in many aspects of the Willow's activities including research, supporter care and communications and project management.

Who would it suit?

You will need to be bright, ambitious, creative and resourceful – highly numerate and literate and able to work with great attention to detail. Skills and experience in digital communications will be a definite asset.

Logistics

Intern roles are advertised on our webpage and we also welcome ad hoc applications. Internships can be for a minimum of four weeks up to six months. For longer intern appointments we will

ensure that opportunities are available to work in more than one area of the charity's activities.
Roles will be based in Willow's office in Welwyn Garden City.

To apply please contact jo.tredgett@willowfoundation.org.uk with your CV and a short cover note explaining why you are seeking this opportunity.