



Willow Volunteer Application Form

Thank you for your interest in our volunteer opportunities at Willow. We would love to know more about you, your areas of interest, and your motivation for volunteering. Once complete, we will be back in contact to discuss your application further.

Willow is the only national charity working with seriously ill 16- to 40-year olds to fulfil uplifting and unforgettable special experiences. We know first-hand how precious time can be for anyone dealing with serious illness. By giving your time, you will help us to provide our beneficiaries with the opportunity to create positive memories for the future. Thank you.

* Required

A LITTLE BIT ABOUT YOU

1. Title: *

2. Full Name: *

3. Known As (i.e. nickname or preferred name):

4. Date of Birth (if under 18, your application must be signed by a parent or guardian): *

5. Telephone (Mobile): *

6. Telephone (Home):

7. Email: *

8. Address (including postcode): *

VOLUNTEERING WITH WILLOW

9. Why would you like to volunteer for Willow?
Volunteers are invaluable to us as a charity so we always like to get to know you a little better and understand why you would like to volunteer for us. *

10. If you are applying for a specific volunteer role you have seen advertised, please confirm the title of the volunteer role here. If you are not applying for a particular role, please go to the next question to indicate your areas of interest

11. Please indicate how you would like to volunteer for Willow
Please tick all that apply

- ☐ Office administration (weekdays)
- ☐ Supporting at Challenge events
- ☐ Helping at events (e.g. quizzes, dinners, golf days)
- ☐ Speaking on behalf of Willow in your community
- ☐ Fundraising in your community
- ☐ Volunteering in one of our retail shops

12. If you have expressed an interest in volunteering in retail, please tick your preferred location:
Please tick all that apply

- ☐ Biggleswade
- ☐ Hatfield
- ☐ Hemel Hempstead
- ☐ Hertford
- ☐ Hitchin
- ☐ Letchworth Garden City
- ☐ Stevenage
- ☐ Welwyn Garden City

13. When are you available?
Please give details of your availability e.g. day, time, evening and weekends
Please tick all that apply *

☐ Monday AM

☐ Monday PM

☐ Tuesday AM

☐ Tuesday PM

☐ Wednesday AM

☐ Wednesday PM

☐ Thursday AM

☐ Thursday PM

☐ Friday AM

☐ Friday PM

☐ Saturday AM

☐ Saturday PM

☐ Sunday AM

☐ Sunday PM

14. Please indicate whether you are able to commit short-term or long-term
Please tick all that apply *

☐ Short-term - 1 day to 3 months

☐ Long-term - ongoing opportunities

☐ Weekly basis

☐ Monthly basis

☐ Ad hoc

WHAT'S YOUR EXPERIENCE?

It's great to know if you're currently working or have previous experience that could help us to give you the best experience possible as a Willow volunteer and to make the most of any special skills or experience you may have

15. What is your current employment status? *

- ☐ Full-time
- ☐ Part-time
- ☐ Self-employed
- ☐ Unemployed
- ☐ Retired

16. Your Experience and Skills

Voluntary or employment experience (please give details below including any IT packages you have experience of using.) *

17. Hobbies and Interests

Please note below any hobbies or interests you feel may be of benefit to your voluntary work at Willow

18. Do you have any health conditions that could impact your volunteering? (Please tick) *

- ☐ No
- ☐ Yes. If yes, please give further details

19. If you have answered yes to question 18, please provide further details here

REFERENCES

Please note that charity regulations demand that we take up references for all new volunteers, even if they are personally known to Willow. Please complete the following two reference contacts.

20. Employment Reference - please provide name, address, telephone number, email, details of the position held and number of years known *

21. Character reference - please give the details of one referee who has known you for more than 2 years and is not related to you.

Please provide name, address, telephone number, email, relationship to you and number of years known *

22. Criminal Convictions

Do you have any convictions, cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (as amended in 2013).

(The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions should not be subject to disclosure. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring website.)

We reserve the right to carry out a DBS check. *

☐ Yes

☐ No

23. If you have ticked yes to question 22, please provide further details here:

24. Parental / Guardian Consent

(This is required for volunteers aged 18 or under)

Please note full name and contact details for parent or guardian:

25. Emergency Contact Details

Please provide the details of who we should contact in an emergency - name, contact number, relationship to you, address: *

COMMUNICATION PREFERENCES

Your Data Rights

We want to ensure we communicate with you in the way that best suits you. The information you've provided to Willow will be treated with respect and used in line with your instructions. Your details will be held securely and we promise to never sell, share or rent your data unless required by law. We may use your data for administration, profiling, targeting and research purposes and to communicate with you by post under our legitimate interest unless you have opted out.

You can change your communication preferences, including opting out of post, at any time by contacting us at DPO@willowfoundation.org.uk or over the phone on 01707 259777. For full details of our Privacy Policy and Supporter Promise please visit www.willowfoundation.org.uk/privacy.

26. Keeping in Touch

Only with your support can we be here to provide seriously ill young adults with special experiences. That's why we're asking you to let us keep in touch. By choosing to hear from Willow you'll receive updates on how your support has helped fund special experiences, information on our other events and activities, volunteering opportunities and the occasional request for support. Please select your preference below, and remember you can change your mind at any time: *

☐ Email - Yes

☐ Email - No

☐ Post - Yes

☐ Post - No

DECLARATION

I can confirm that the information supplied is accurate and that I have not knowingly withheld any information which is relevant to this application. I agree that Willow may hold and use personal information about me volunteering and to keep in touch with me. This information can be stored on both manual and computer files. It will be held securely and only assessed by authorised personal.

27. Please tick here to indicate your confirmation of the declaration above *

☐ Confirmed

28. Please enter today's date before submitting your application: *

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